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## **Meeting of the Parish Council**

### **To all members of the Bluntisham Parish Council**

You are hereby summoned to attend the meeting of the Bluntisham Parish Council on Wednesday 2<sup>nd</sup> May 2018 at 8.00pm in the Village Hall, Mill Lane, Bluntisham for the purpose of transacting the following business.

Members of the public are invited to address the Council at the Open Forum regarding any item listed below from 8.00pm – 8.15pm

### **AGENDA**

- 1 Election of Chairman
- 2 Chairman to sign Declaration of Acceptance of Office
- 3 Annual report from the Chairman
- 4 Election of Vice Chairman
- 5 Election of Responsible Finance Officer
- 6 Election of Committees and Representative
- 7 Election of Village Charities Representative
- 8 Confirmation of Internal Auditor for FY2018/19
- 9 Adoption of Code of Conduct – identical to the one formally accepted by Huntingdonshire District Council at its meeting held on 4 July 2012, excluding references to Cabinet not relevant to Parish Councils. (Localism Act 2011 refers)
- 10 Adoption of Standing orders – Model Standing Orders for Local Councils amended May 2018
- 11 Adoption of Financial Regulations – NALC 2013
- 12 Adoption of Financial Risk Assessment
- 13 Adoption of Risk Management Policy
- 14 Adoption of Model Publication Scheme
- 15 Adoption of Complaints Procedure
- 16 Adoption of Equal Opportunities Policy
- 17 Adoption of Information security Incident Policy
- 18 Adoption of Information Protection Policy
- 19 Adoption of Filming at Meetings Policy
- 20 Adoption of Social Media Policy
- 21 Adoption of Volunteers Policy
- 22 Adoption of Computer & Telephone misuse Policy
- 23 Annual Meeting Walk – declaration of ownership and reaffirmation of intention of Parish Council to forbid vehicular crossing of the Meeting Walk footpaths
- 24 Members to sign new Register of Members Interests
- 25 Councillors to sign Declarations of Acceptance of Office

### **End of Annual Meeting of the Parish Council. May meeting continues for the purpose of transacting the following business:-**

- 26 Dispensation Forms received and decisions given
- 27 Declarations of interest for items on the agenda
- 28 Apologies for absence
- 29 Planning:
  - **18/00759/TREE** – Tree works – 11 Laxton Grange, Bluntisham
  - **18/00716/HHFUL** – single storey rear extension. 24 Holliday's Road, Bluntisham
  - **Rose Homes** – open space provision
- 30 Minutes of the Parish Council meeting dated 9<sup>th</sup> April to be approved and signed by the Chairman
- 31 Matters arising from previous minutes not on the agenda – for report only

- 32 County Council & District Council reports
- 33 Data Protection Update
- 34 Doctors Surgery
- 35 Insurance – PC & VH
- 36 Date of APM
- 37 AGAR - Approve Annual Governance Statement FY17/18
- 38 AGAR - Approve Accounting statement FY17/18
- 39 FY2017/18 Accounts to end April 2018
- 40 Accounts for payment for April
  - BACS run 27<sup>th</sup> April
- 41 Village Maintenance:
  - Holliday's Road footpath
  - Meeting Walk Bollard
  - LHI 2018-19 decision
  - Weed spraying - pitches
- 42 Committee updates:
  - Allotments committee
  - Finance Committee
  - HMC committee
  - Updates from Mrs M Lumb
- 43 Correspondence received:
  - 3C's 100 year celebrations
- 44 Items for consideration (for information only)

*Tracey Davidson*

Tracey Davidson - Parish Clerk